

MINUTES
Board of Trustees
Edwardsville Public Library

Date: Wednesday, May 31st, 2017
Time: 7:00 pm
Place: Meeting Room

A. Call to order and roll call of members:

President Bob LaRose called the meeting to order at 7:00 pm.

Members Present:

Gary Denué
Chris Lafikes
Bob LaRose
JoAnn Nabe
Gloria Zupanci

Members Absent:

Pete Fornof
Kim Harrison
Francie Powell
Sharon Whittaker

B. Introduction of guests:

Librarian-Director, Susan Carr; Assistant Director, Cary Harvengt; Mayor Hal Patton.

Mayor Patton presented his “State of the City” report to the board. He summarized economic development and highlighted key areas of growth. Since 2013, Edwardsville has increasingly benefited from new development and strong economic growth.

The board discussed a recent communication with pro bono library consultant John Chrastka, who works for the 501-4c company everylibrary.org. Bob, Chris, and Susan spoke with him on the phone and felt that he may be able to help us at a later stage of our building expansion project due to his success rate helping other libraries through the referendum process.

Susan also mentioned that the City can schedule informational mailings to go out with City water bills, and the board agreed that a library survey might be useful next year.

C. Public Comment

None.

D. Disposition of regular minutes:

Motion by JoAnn Nabe, seconded by Gary Denué, to approve the board meeting minutes for Wednesday, April 26th, 2017.

Motion carried.

E. Communications:

None.

F. Committee Reports:

1) *Building*

Cary reported:

- Old Towne Chem-Dry cleaned the meeting room carpet before the summer reading kick-off event. The meeting room carpet will be cleaned again, and the youth hallway, at the end of summer.
- Garella Pest Control came on May 17th for our bi-annual spray – interior and exterior perimeter of the building.
- Kane will install the A/C unit in June, before the next board meeting.

2) *Personnel*

Mary Hagar, former page, has been moved to circulation duties. Amanda hired a new page to begin with the summer schedule.

3) *ELFs*

The annual ELF volunteer thank you lunch was held on May 19th. Almost forty volunteers attended and were treated to a meal, an informational presentation on “the life cycle of a book,” and entertainment from the YMCA “60’s Chicks.” It was a great chance for us to show our appreciation for all the ELFs do and everyone had a good time.

4) *Finance*

There were no Pre-Paid bills this month due to a delay at the City. Two months of pre-paid bills will be approved at the next board meeting.

Motion by JoAnn Nabe, seconded by Gary Denué, to approve the bills to the City Clerk in the amount of \$34,106.70.

Roll call:

Gary Denué – yes
Chris Lafikes – yes
JoAnn Nabe – yes
Gloria Zupanci – yes
Bob LaRose – yes

Motion carried.

G. Ad Hoc Committee: Long Range Plan

The board discussed the timing of setting up a long range planning committee and agreed to convene a group of board and staff now.

Motion by Bob LaRose, and seconded by Gary Denué, to establish a long range planning committee, with members designated as follows:

Board Members: Gary Denué (Chair), Kim Harrison, Chris Lafikes, and Bob LaRose (ex officio status).

Library Staff: Jacob Del Rio, Amanda Endicott, Megan Prueter, Cary Harvengt (secretary), and Susan Carr (ex officio status).

Gary will schedule the first meeting in June.

Motion carried.

H. Illinois Heartland Library System

Gary reported that IHLS is estimating funding to come in from the State at FY 2015 levels. If state funding does not come through, the library system has operational funds that will last 2.4 years.

Gary also reported that he has been re-appointed to the IHLS board.

I. Librarian-Director Report

Susan reported that a year-end surplus of \$64,585.00 (audit pending) will transfer to the reserve fund.

Susan reported that IHLS requires the board to pass an annual motion to confirm that the library participates in a non-resident program, and to confirm by which method the library determines fees.

Motion by JoAnn Nabe, seconded by Gloria Zupanci, to confirm that the library does participate in the non-resident program and that the library uses the tax bill method to determine the fee for non-resident cards.

Roll call:

Gary Denué – yes

Chris Lafikes – yes

JoAnn Nabe – yes

Gloria Zupanci – yes

Bob LaRose – yes

Motion carried.

Susan reported that the library will have a table at the Saturday Goshen Market on the following dates: June 10 / July 15 / August 19 / September 23 / October 7. Staff are preparing for different themes for each date. Megan and Kristen will be signing kids up for summer reading on June 10th.

The library will host another “star party” on Friday, June 2nd. The River Bend Astronomy Club will be on hand to provide their expertise and to help patrons use our telescopes outside.

J. Unfinished Business

None.

K. New Business

None.

L. Presentation to Board

None.

M. Adjournment

Motion to adjourn the regular meeting by Gary Denué, seconded by Gloria Zupanci. The regular meeting was adjourned by President LaRose at 9:20 pm.