

MINUTES
Board of Trustees
Edwardsville Public Library

Date: Wednesday, February 25th, 2015
Time: 7:00 pm
Place: Meeting Room

Call to order and roll call of members:

President Bob LaRose called the meeting to order at 7:01 pm.

Members Present:

Gary Denué
Pete Fornof
Kim Harrison
Bob LaRose
JoAnn Nabe
Sharon Whittaker

Members Absent:

Emily Gates
Francie Powell
Gloria Zupanci

A. Introduction of guests:

Librarian-Director Susan Carr, Assistant Director Cary Harvengt

B. Disposition of regular minutes:

Motion by Gary Denué, seconded by Sharon Whittaker, to approve the regular board meeting minutes for Wednesday, January 28th, 2015.

Motion carried.

C. Communications:

Habitat for Humanity sent a note thanking the library for serving as a location for their application drop box.

Susan reported that Katie Henderson (ELF and frequent library user) complimented the library staff as a whole for their excellent customer service.

D. Committee Reports:

1) *Building*

Susan reported that the lower level fire door mechanisms do not have to be replaced. New batteries and resetting the mechanisms fixed the doors.

2) *Personnel*

Sophia Evans has been hired as a shelver to replace Tyler Haren, who left because of school commitments.

Susan asked that the library be closed from 9-1 on Friday, April 10th for a half day staff development day. The board agreed.

3) *ELFs*

No report.

4) *Finance*

Motion by Gary Denué, seconded by Pete Fornof, to approve the pre-paid bills in the amount of \$61,054.22.

Roll call:

Gary Denué – yes
Pete Fornof – yes
Kim Harrison – yes
JoAnn Nabe – yes
Sharon Whittaker – yes
Bob LaRose – yes

Motion carried.

Motion by Gary Denué, seconded by Kim Harrison, to approve the bills to the City Clerk in the amount of \$11,895.68.

Roll call:

Gary Denué – yes
Pete Fornof – yes
Kim Harrison – yes
JoAnn Nabe – yes
Sharon Whittaker – yes
Bob LaRose – yes

Motion carried.

E. Illinois Heartland Library System

No meeting.

F. Librarian-Director Report

Susan reported that we will drop the Mango online language service, which is underused, and try an online subscription to Rosetta Stone.

Susan, Cary, Jacob and Anne watched a presentation from a TechLogic representative on self-checkout machine options. Several libraries in our system have been using self-checkout successfully. Susan reported that she would like to try one terminal or kiosk near our current adult circulation area after she gets information from another company for comparison.

Susan passed around the plaque which will be attached to the Little Free Library indicating that the service is sponsored by the Goshen Rotary Club and the library.

Susan reported she closed the library due to inclement weather on Monday, February 16th and opened late on Saturday, February 21st.

Susan will be attending the Chamber awards event on March 14th. Anne is making a book basket for their auction fundraiser.

Susan attended the Metro-East Public Libraries' meeting. This group is comprised of SHARE Directors and provides a useful way to share information and discuss current issues.

Susan reported that it would be useful to provide a sub-category under the Office Supplies line item for more efficient budgeting and statistics. The board agreed that Susan and Jill could suggest a new line item to the City.

G. Unfinished Business

None.

H. New Business

None.

I. Presentation to Board

None

J. Adjournment

Motion to adjourn by Sharon Whittaker, seconded by Kim Harrison. The meeting was adjourned by President LaRose at 7:35 pm.