

MINUTES
Board of Trustees
Edwardsville Public Library

Date: Wednesday, April 26th, 2017
Time: 7:00 pm
Place: Meeting Room

A. Call to order and roll call of members:

President Bob LaRose called the meeting to order at 7:01 pm.

Members Present:

Gary Denué
Pete Fornof
Kim Harrison
Bob LaRose
JoAnn Nabe
Sharon Whittaker
Gloria Zupanci

Members Absent:

Chris Lafikes
Francie Powell

B. Introduction of guests:

Librarian-Director, Susan Carr; Assistant Director, Cary Harvengt; Business Accountant, Jill Schardt.

C. Public Comment

None.

D. Disposition of regular minutes:

Motion by Pete Fornof, seconded by JoAnn Nabe, to approve the board meeting minutes for Wednesday, March 29th, 2017.

Motion carried.

E. Communications:

None.

F. Committee Reports:

1) *Building*

Susan reported that a motion sensor in the Youth Library was cracked and kept setting off an alarm in the middle of the night. This sensor has been fixed. Also, to clarify any confusion, we have communicated to staff the key doors in the building that must be firmly latched so that alarm system can be armed properly at closing.

2) *Personnel*

None.

3) *ELFs*

Sharon reported:

- The ELFs will fund the summer reading programs again this year: \$4,600.00 for Youth events and prizes; \$700 for Adult prizes. The summer reading kick-off party is scheduled for May 31st.
- The new padded chairs in the large meeting room, purchased by the ELFs, are a big hit!
- Four more hygiene bags have been furnished for any patrons in need.

4) *Finance*

Jill Schardt gave an overview of the estimated year-end budget numbers (actuals will be reported at the May board meeting). She expects an estimated net excess of \$60,000.00 at end of the FY (April 30, 2017). The excess is due primarily to uncovered hourly staff absences, and to the actual health insurance costs coming in less than the City had estimated.

Motion by JoAnne Nabe, seconded by Pete Fornof, to approve the pre-paid bills in the amount of \$77,719.56.

Roll call:

Gary Denué – yes
Pete Fornof – yes
Kim Harrison – yes
JoAnn Nabe – yes
Sharon Whittaker – yes
Gloria Zupanci – yes
Bob LaRose – yes

Motion carried.

Motion by JoAnn Nabe, seconded by Gary Denué, to approve the bills to the City Clerk in the amount of \$28,194.22.

Roll call:

Gary Denué – yes
Pete Fornof – yes
Kim Harrison – yes
JoAnn Nabe – yes
Sharon Whittaker – yes
Gloria Zupanci – yes
Bob LaRose – yes

Motion carried.

Susan reported that the library was awarded an Illinois Public Library Per Capita Grant of \$20,677.37 for FY 2017-18.

G. Illinois Heartland Library System

None.

H. Librarian-Director Report

Susan reported:

- Steve Kerber, SIUE Archivist, borrowed our framed 1819 library catalog list and gave us a digitized print of it when returned. This image will be posted to Facebook.
- At the “Reaching Forward South” conference, Susan met John Chrastka from EveryLibrary.org (a non-partisan PAC, 501c4). His group helps libraries go out for a referendum for building projects. Susan will be in communication with him for advice.
- Discussion with board to choose a long range planning committee. It was determined that the committee would consist of three board members (Gary Denué, Kim Harrison, and Chris Lafikes), three staff members that Susan will choose before next board meeting, and three community residents that board members will recommend at next board meeting.
- Susan is applying for a “banned books” grant in preparation for Banned Books Week in September. Activities will be planned.

I. Unfinished Business

None.

J. New Business

None.

K. Presentation to Board

None.

L. Adjournment

Susan and Cary were dismissed and the board convened a short Executive Session from 7:47 pm to 8:10 pm.

Motion to adjourn the regular meeting by Sharon Whittaker, seconded by JoAnn Nabe. The regular meeting was adjourned by President LaRose at 8:17 pm.