

MINUTES
Board of Trustees
Edwardsville Public Library

Date: September 26, 2012
Time: 7:10 p.m.
Place: Meeting Room

Call to order and roll call of members:

President LaRose called the meeting to order at 7:10 p.m.

Members present:

Pete Fornof
Emily Gates
Robert LaRose
Francie Powell
Gloria Zupanci

Absent:

Gary Denué
Kim Harrison
JoAnn Nabe
Sharon Whittaker

A. Introduction of guests:

Librarian-Director Deanne W. Holshouser, Assistant-Director Susan Carr,
Caroline Gates

B. Disposition of regular minutes:

Motion by Emily Gates, seconded by Pete Fornof to approve the minutes
of the Wednesday, August 29th Board meeting.

Motion carried.

C. Communications:

Deanne received an email complaint about a story time. Deanne discussed
the overcrowded situation at story times with Youth Services Librarian
Anne Wolfe. Another session has been added to alleviate the problem.

D. Committee Reports:

1) *Personnel*

A staff meeting and anniversary recognition will be held Friday,
October 5th. Lisa Engelke, Pam Osley and Zach Henderson have five
years of service and Ike Day has ten years.

2) *Building*

Thyssenkrupp Elevator Corporation has proposed replacing the ceiling in the elevator with a stainless steel ceiling with LED lights.

Motion by Emily Gates, seconded by Francie Powell to approve the expenditure to replace the elevator ceiling in the amount of \$9,622.00.

Roll call:

Fornof – yes

Gates – yes

Powell – yes

Zupanci – yes

LaRose – yes

Motion carried.

Deanne will have our custodian take down the old ceiling in the elevator as a safety precaution before the new ceiling is installed.

Vallow Floor Company is giving us prices for replacing the stair treads and carpeting on the center stairway with all rubber treads and flooring on the landings. The current stair treads are a hazard. The restroom renovation project will be postponed until we receive pricing for this project.

The old photocopier has been replaced with a newer model from Williams Office Products.

Kane Mechanical has not yet finished connecting the boiler for the heating system.

3) *Finance*

Motion by Emily Gates, seconded by Francie Powell to approve the prepaid bills in the amount of \$62,582.09.

Roll call:

Fornof – yes

Gates – yes

Powell – yes

Zupanci – yes

LaRose – yes

Motion carried.

Motion by Emily Gates, seconded by Gloria Zupanci to approve the bills to the City Clerk in the amount of \$22,217.39.

Roll call:

Fornof – yes

Gates – yes

Powell – yes

Zupanci – yes

LaRose – yes

Motion carried.

Emily Gates reported that the Finance Committee recommends that the 2012 tax levy be set at \$1,166,000.00.

Motion by Emily Gates, seconded by Pete Fornof to set the 2012 tax levy request at \$1,166,000.00.

Roll call:

Fornof – yes

Gates – yes

Powell – yes

Zupanci – yes

LaRose – yes

Motion carried.

E. Elf Report:

The Carnegie volunteer “Thank You” event will be held on Saturday, October 27th. It will have a luau theme.

F. Illinois Heartland Library System Report:

Deanne reported that Millennium will go down in late March and Polaris will go live on April 9th. There will be lots of preparation work done. During the down time, no holds will be filled. When Polaris is up and functioning, unfilled holds and patron reading histories will not migrate to the new system.

Gwen Bumpers will do a presentation at the November Board meeting about the cataloging department.

G. Librarian-Director’s Report:

Deanne showed the Board an article from the St. Louis Post Dispatch warning people of the dangers of electronic surveillance of reading habits through technology. It was stated in the article that librarians are guided to protect individuals reading habits because they are “bound by professional

ethics and dozens of statutes protecting individuals.”

Pete Fornof noted that the Wednesday, September 26th Intelligencer had a favorable article featuring the Youth Department at the Library describing the Mad Hatter Tea Party they are putting on. Youth Services Librarian Anne Wolfe said the party is based on the novel “Alice in Wonderland” by C. S. Lewis.

H. Unfinished Business:

None

I. New Business:

The October Board meeting will be held Monday, October 29th.

J. Adjournment:

The meeting was adjourned by President LaRose at 7:50 p.m.