

**MINUTES**  
**Board of Trustees**  
**Edwardsville Public Library**

Date: April 24, 2013  
Time: 7:05 p.m.  
Place: Meeting Room

**Call to order and roll call of members:**

President LaRose called the meeting to order at 7:05 p.m.

Members present:

Gary Denué  
Emily Gates  
Kim Harrison  
Robert LaRose  
JoAnn Nabe  
Francie Powell  
Sharon Whittaker  
Gloria Zupanci

Absent:

Pete Fornof

**A. Introduction of guests:**

Librarian-Director Deanne W. Holshouser, Assistant-Director Susan Carr

**B. Disposition of regular minutes:**

**Motion** by Emily Gates seconded by JoAnn Nabe to approve the minutes of the Wednesday, March 27<sup>th</sup> Board meeting.

**Motion carried.**

**C. Communications:**

Deanne received a letter from Secretary of State Jesse White informing her that the Library will receive a Per Capita Grant in the amount of \$24,964.70 for FY 2012-2013.

The Library received a thank you note from the Madison County Genealogical Society for purchasing books for the genealogical collection on their behalf.

The Library received a letter from the USO in thanks for receiving a donation of books. Secretary/Bookkeeper Jill Schardt delivered the books to their site at the St. Louis airport.

Judy Thompson received a note from SIUE thanking her for attending and having a display at the “Thinking About the Book” colloquium put on by the College of Arts and Sciences.

**D. Committee Reports:**

1) *Building*

The elevator was inspected by the Midwest Certified Elevator Inspections & Consulting and passed the required annual state inspection.

The tile roof developed a leak during a high wind rain storm. Renaissance Roofing inspected it and fixed some loose tiles to remedy the problem.

2) *Finance*

Deanne reported on the end of the year fiscal report. She noted that projects finished included: new floor covering on the central stairs, new elevator ceiling, new ceiling tiles in the reading room, and the sprinkler heads were replaced in the reading room.

**Motion** by Emily Gates, seconded by Gary Denué to approve the bills to the City Clerk in the amount of \$19,192.96.

**Roll call:**

- Denué – yes
- Gates – yes
- Harrison – yes
- Nabe – yes
- Powell – yes
- Whittaker – yes
- Zupanci – yes
- LaRose – yes

**Motion carried.**

**Motion** by Emily Gates, seconded by Kim Harrison to approve the prepaid bills in the amount of \$69,079.60.

**Roll call:**

- Denué – yes
- Gates – yes
- Harrison – yes
- Nabe – yes
- Powell – yes
- Whittaker – yes

Zupanci – yes  
LaRose – yes  
**Motion carried.**

**E. Elf Report:**

Sharon reported that there will be an Elf meeting on Wednesday, May 1<sup>st</sup>.

**F. Illinois Heartland Library System Report:**

Deanne reported that she has been appointed to the statewide Delivery Committee for IHLS. She expects the position to run from May until about November.

JoAnn Nabe reported that IHLS has property being considered for purchase. On April 10<sup>th</sup> the IHLS Board passed a resolution to send said property for consideration of purchase. She also noted that the property at Decatur has been declared surplus property.

The Polaris conversion went well and there have been positive responses from patrons and staff.

**G. Librarian-Director's Report:**

Deanne reported that she and Susan attended the Annual Mayoral Breakfast on April 23<sup>rd</sup>. Mayor Niebur and Mayor Jackstadt each spoke on the development of Edwardsville and Glen Carbon respectively.

Deanne gave a heartfelt statement thanking the Board for hiring her as Librarian-Director at the Library and her pleasure of serving with them.

**H. New Business:**

**Motion** by Emily Gates, seconded by JoAnn Nabe to approve issuing non-resident cards by the tax bill method.

**Motion carried**

**I. Personnel:**

Emily Bates, Head of HR for the City of Edwardsville will be asked to talk at the next Board meeting about their Personnel policy.

The Board went into executive session to discuss hiring a Librarian Director at 7:40 p.m. with Pete Fornof attended the meeting by telephone.

The Board came out of closed session at 8:40 p.m.

**Motion** by Francie Powell, seconded by Sharon Whittaker to hire Susan Carr as Librarian Director at an annual salary of \$62,000.00, effective May 1, 2013.

**Roll call:**

Denué – yes

Fornof – yes

Gates – yes

Harrison – yes

Nabe – yes

Powell – yes

Whittaker – yes

Zupanci – yes

LaRose – yes

**Motion carried.**

Susan Carr accepted the position of Librarian-Director gratefully and with thanks to all the Board members.

**J. Adjournment:**

The meeting was adjourned at 8:50 p.m.