

**MINUTES**  
**Board of Trustees**  
**Edwardsville Public Library**

Date: February 27, 2013  
Time: 7:00 p.m.  
Place: Meeting Room

**Call to order and roll call of members:**

President LaRose called the meeting to order at 7:00 p.m.

Members present:

Gary Denué  
Emily Gates  
Robert LaRose  
JoAnn Nabe  
Francie Powell  
Sharon Whittaker

Absent:

Pete Fornof  
Kim Harrison  
Gloria Zupanci

**A. Introduction of guests:**

Librarian-Director Deanne W. Holshouser, Assistant-Director Susan Carr

**B. Disposition of regular minutes:**

**Motion** by Gary Denué, seconded by Sharon Whittaker to approve the minutes of the Wednesday, January 30 Board meeting.

**Motion carried.**

**C. Communications:**

Deanne read a thank you note from Syvella Gregory thanking the staff for ordering a book for her.

Deanne read a note from Reference Librarian Cary Harvengt passing on a thank you from a patron for the treatment he received from the staff.

**D. Committee Reports:**

1) *Personnel*

Deanne and Susan will interview three candidates for the Secretary-Bookkeeper position. Deanne hopes to hire someone by late March so they can train with Theresa for a full monthly financial cycle.

Deanne plans to take a few days off in early April to help care for her grandson after he has surgery.

Deanne showed the Board an article in the Monday, February 18<sup>th</sup> Alton Telegraph newspaper that featured an interview with her about her retirement and library career.

Francie Powell confirmed the interview date with Susan for the position of Librarian-Director as Tuesday, March 5<sup>th</sup> at 6:30 p.m. in the large conference room.

2) *Building*

Deanne attended a meeting at Public Works about the dumpster in the City parking lot. The construction of a new parking lot was discussed. Deanne communicated that it would be a hardship to close the parking lot in June and July because of the summer reading program planned at the library. It was also mentioned that the crosswalk in front of the Library entrance will be eliminated and moved to the corner of Kansas and Park Streets.

Deanne discussed two properties nearby that are for sale.

Kane Mechanical will replace the sprinkler heads in the adult reading room and stack areas starting Monday, March 4<sup>th</sup> because some of the heads have corroded. The sprinkler system will be drained each morning and filled each afternoon while they are working on the project.

3) *Finance*

Deanne reported that we are ordering items with the goal of spending the entire book budget this fiscal year.

New computers have been ordered, which will go to staff stations. Staff computers will then replace patron computers that have aged out.

The Library has not yet received the funds from Mr. Herscher's estate.

Zinio for Libraries, an online magazine service from Recorded Books, has been added as service for our patrons. The Library consists of 100 magazines that can be accessed on a computer or mobile device for Edwardsville Library cardholders.

**Motion** by Emily Gates, seconded by Gary Denué to approve the prepaid bills in the amount of \$69,962.17.

**Roll call:**

Denué – yes  
Gates – yes  
Nabe – yes  
Powell – yes  
Whittaker – yes  
LaRose – yes

**Motion carried.**

**Motion** by Emily Gates, seconded by JoAnn Nabe to approve the bills to the City Clerk in the amount of \$40,547.46.

**Roll call:**

Denué – yes  
Gates – yes  
Nabe – yes  
Powell – yes  
Whittaker – yes  
LaRose – yes

**Motion carried.**

**E. Elf Report:**

Sharon reported that the romance paperback sale is over at the end of February.

The next Elf Board meeting is Wednesday, March 6<sup>th</sup> at 5:00 p.m.

Sharon noted that membership dues are coming in nicely. The idea of having a designated parking spot for Elf volunteers would be helpful.

**F. Illinois Heartland Library System Report:**

Deanne reported that Polaris will “go live” on Tuesday, April 9<sup>th</sup>.

In response to IHLS seeking trustees to run for Board positions, EPL Board member Gary Denué has decided to run.

**G. Librarian-Director’s Report:**

Deanne and Susan will attend the Chamber of Commerce annual dinner and auction on Saturday, March 9<sup>th</sup>. The Library is donating a tool bag filled with tools and information about DIY resources and the Library.

Tax preparation help is going very well. The Library is considered a very good site for the project. We are happy to offer this service to our patrons.

Deanne reported that she taped a “Conversation with Lee Presser” segment at Charter Communications that will air on our local information channel on Charter. It will also be posted on YouTube. Deanne’s tenure at the Library was discussed as well as the many changes the Library has experienced.

**H. Unfinished Business:**

None

**I. New Business:**

None

**J. Adjournment:**

The meeting was adjourned by President LaRose at 7:43 p.m.