

MINUTES
Board of Trustees
Edwardsville Public Library

Date: March 28, 2012
Time: 7:00 p.m.
Place: Meeting Room

Call to order and roll call of members:

President LaRose called the meeting to order at 7:00 p.m.

Members present:

Gary Denué
Pete Fornof
Robert LaRose
JoAnn Nabe
Francie Powell
Sharon Whittaker
Gloria Zupanci

Absent:

Emily Gates
Kim Harrison

A. Introduction of guests:

Librarian-Director, Deanne W. Holshouser, Assistant-Director Susan Carr

B. Disposition of regular minutes:

Motion by JoAnn Nabe, seconded by Gary Denué to approve the minutes of the Wednesday, February 29, 2012 Board meeting.

Motion carried.

C. Communications:

Deanne received a thank you note from the Edwardsville/Glen Carbon Chamber of Commerce for the donation of a Kindle for their annual Community Awards and Auction Dinner held on Saturday, March 3rd 2012.

D. Committee Reports:

1) Personnel

Deanne reported that several staff members attended sessions of the 2012 Virtual Public Library Association conference on Thursday, March 15 and Friday, March 16.

Deanne noted that the Statement of Economic Interest from the County Clerk needed to be filed with the County Clerk by the Board members.

The Board discussed the Open Meetings Training Act online training required by the Office of the Attorney General of the State of Illinois.

Dani Gallagher, a Youth Services clerk, has given her notice. She has been a real asset and will be missed.

Staff evaluations will take place in April of this year.

Motion by Francie Powell, seconded by Pete Fornof to amend the Edwardsville Public Library Policy manual (section 15, paragraph 3) Sick Leave, to include grandchildren.

Roll call:

Denué – yes

Fornof – yes

Nabe – yes

Powell – yes

Whittaker – yes

Zupanci – yes

LaRose – yes

Motion carried.

2) *Building*

The east slope garden has been weeded and mulched.

The Edwardsville Intelligencer indicated that there will be a rededication and cleaning of the Centennial Monument in the Edwardsville City Park. Deanne noted that she contacted Ann Gorman, Madison County Board Member, to offer the Library's support with the event.

Kane Mechanical installed a new pump on the water heater and turned on the air conditioning unit. The new boiler has not yet been installed.

Deanne, President LaRose and Vice President Fornof met with Mayor Niebur on Wednesday, March 14th to discuss the parking situation.

The Library conducted a parking survey of Library patrons. The Board discussed the results of the survey. Deanne obtained permission from the owner of the parking lot behind DaVita Edwardsville Dialysis for up to 10 Library employees to park their cars.

Sun Communication installed a new phone system in the Library.

E. Finance:

Motion by Pete Fornof, seconded by JoAnn Nabe to approve the prepaid bills in the amount of \$56,398.05.

Roll call:

Denué – yes

Fornof – yes

Nabe – yes

Powell – yes

Whittaker – yes

Zupanci – yes

LaRose – yes

Motion carried.

Motion by Pete Fornof, seconded by JoAnn Nabe to approve the bills to the City Clerk in the amount of \$33,166.65.

Roll call:

Denué – yes

Fornof – yes

Nabe – yes

Powell – yes

Whittaker – yes

Zupanci – yes

LaRose – yes

Motion carried.

Deanne reported that the end of the fiscal year final report will be presented at the Wednesday, April 25th Board meeting.

F. Elf Report:

Sharon reported that the Elfs purchased a display board. eScrip is now available at the Schnucks in Edwardsville to benefit the Library. The Elfs will attend a Grizzlies game on Sunday, June 24th.

G. Lewis & Clark Report:

Deanne reported that the nominating committee is working on the new Board election process. Conversion to the new library automation system, Polaris, is projected for December 2012.

H. Librarian-Director's Report:

Deanne received a complaint from a mother who brings her children to the Library about the lower level locked restrooms.

The Library was a polling place for one precinct for the Tuesday, March 20th election voting.

I. Unfinished Business:

None.

J. New Business:

Motion by Sharon Whittaker, seconded by Gloria Zupanci to close the Library on Easter Sunday, April 8th, 2012.

Motion carried.

K. Adjournment:

The meeting was adjourned by President LaRose at 8:00 p.m.