

MINUTES
Board of Trustees
Edwardsville Public Library

Date: January 23, 2012
Time: 7:20 p.m.
Place: Meeting Room

Call to order and roll call of members:

Vice President Pete Fornof called the meeting to order at 7:20 p.m.

Members present:

Gary Denué
Pete Fornof
Emily Gates
JoAnn Nabe
Francie Powell
Sharon Whittaker

Members absent:

Kim Harrison
Robert LaRose
Gloria Zupanci

A. Introduction of guests:

Librarian-Director, Deanne W. Holshouser, Assistant-Director Susan Carr

B. Disposition of regular minutes:

Motion by JoAnn Nabe, seconded by Gary Denué to approve the minutes of the Wednesday, November 30, 2011 Board meeting.

Motion carried.

C. Communications:

Deanne received thank you letters from Carol Madison and the Illinois Center for Autism for the Library's donation of \$100 in memory of Rich Madison, former President of the Edwardsville Library Board.

Patron Miriam Baxter thanked the Library in an email for acquiring a book she requested, "The King Never Smiles."

The Red Cross reported that they collected 18 productive units at the blood drive held at the Library on December 23, 2011.

The USO of Missouri thanked the Library for its donation of books in December 2011.

Deanne received a thank you note from Rebecca Hildebrand after meeting with her to discuss ideas for the Girl Scouts 100th anniversary celebration. Anne Wolfe will be serving on a committee for their anniversary events.

D. Committee Reports:

1) Personnel

Motion by Francie Powell, seconded by Emily Gates to set the Personnel budget for FY 2012-2013 at \$638,000.00

Roll call:

Denué – yes

Fornof – yes

Gates – yes

Nabe – yes

Powell – yes

Whittaker – yes

Motion carried.

2) Building

Deanne reported that a small leak by the skylight has been repaired.

A new boiler for the heating system has been purchased from Kane Mechanical and will be installed this week.

A leak in the women's restroom faucet has been repaired by Edwardsville Plumbing and Heating.

The care and maintenance of the parking lot and sidewalks in snowy or icy weather was discussed. Concerns over parking lot congestion were addressed. It was the consensus of the Board to request a meeting with Ben Dickmann, City Administrator, to discuss plans for the parking lot.

Deanne reported that the book return at the YMCA Meyer Center has been hit by a car and needs to be replaced. Deanne will look into having the book drop reclaimed as salvage.

E. Finance:

Motion by Emily Gates, seconded by JoAnn Nabe to approve the December 2011 prepaid bills in the amount of \$75,820.48.

Roll call:

Denué – yes

Fornof – yes

Gates – yes

Nabe – yes

Powell – yes
Whittaker – yes
Motion carried.

Motion by Emily Gates, seconded by Sharon Whittaker to approve the January 2012 bills to the City Clerk in the amount of \$17,465.72.

Roll call:
Denué – yes
Fornof – yes
Gates – yes
Nabe – yes
Powell – yes
Whittaker – yes
Motion carried.

Motion by Emily Gates, seconded by Gary Denué to approve the January 2012 prepaid bills in the amount of \$62,799.44.

Roll call:
Denué – yes
Fornof – yes
Gates – yes
Nabe – yes
Powell – yes
Whittaker – yes
Motion carried.

Motion by Emily Gates, seconded by Gary Denué to approve the February 2012 bills to the City Clerk in the amount of \$20,935.06.

Roll call:
Denué – yes
Fornof – yes
Gates – yes
Nabe – yes
Powell – yes
Whittaker – yes
Motion carried.

Motion by Emily Gates, seconded by JoAnn Nabe to set a balanced budget with \$1,263,400.00 for revenue and \$1,263,400.00 for expenditures for the FY 2012-2013. .

Roll call:

Denué – yes

Fornof – yes

Gates – yes

Nabe – yes

Powell – yes

Whittaker – yes

Motion carried.

F. Elf Report:

Sharon Whittaker reported that the Elfs paid for holiday poinsettias for the Library. The gift wrapping sessions at the Library were successful. The December donation drives resulted in deliveries of goods donated to the Glen Ed Pantry and the Metro East Humane Society. The Humane Society sent a gracious thank you letter.

The Elfs bought two Nook EReaders for the Library to circulate to patrons.

On Saturday March 17th, there will be a travel program by Bernece Johnson about Bhutan. It will be at 12:30 p.m.

G. IHLS:

Deanne reported that a new automation program will soon be chosen. Gatenet members will vote on whether or not to join a large LLSAP within the Illinois Heartland Library System sometime in March. It is thought automation fees may be reduced when the conversion and merger takes place.

Deanne also reported that she has been appointed to be on a committee to organize the election of the IHLS Board Members.

H. Librarian-Director's Report:

Deanne reported that she will give a presentation at the City Council meeting on Tuesday, February 21st about the Library. The topic is "Ten Things You Might Not Know About the Edwardsville Public Library."

Susan described a new database the Library is starting on February 1st, Mango Languages. It is an online database that offers instruction in 34 languages with voice comparison technology.

Tax preparation assistance starts Saturday, January 28th at the Library. The sessions will take place in the downstairs computer lab.

Deanne reported that the Youth Services Department is partnering with the Wildey Theater to hold a Teen Film Fest on Saturday, February 18th.

I. Unfinished Business:

None.

J. New Business:

None.

K. Adjournment:

The meeting was adjourned by Pete Fornof at 8:10 p.m.