

MINUTES
Board of Trustees
Edwardsville Public Library

Date: February 29, 2012
Time: 7:00 p.m.
Place: Meeting Room

Call to order and roll call of members:

President Robert LaRose called the meeting to order at 7:00 p.m.

Members present:

Gary Denué
Pete Fornof
Kim Harrison
Robert LaRose
JoAnn Nabe
Francie Powell
Sharon Whittaker

Absent:

Emily Gates
Gloria Zupanci

A. Introduction of guests:

Librarian-Director, Deanne W. Holshouser, Assistant-Director Susan Carr

B. Disposition of regular minutes:

Motion by JoAnn Nabe, seconded by Francie Powell to approve the minutes of the Wednesday, January 23, 2012 Board meeting.

Motion carried.

Motion by Francie Powell, seconded by Kim Harrison to approve the minutes of the Wednesday, January 23, 2012 Personnel Committee meeting.

Motion carried.

Motion by JoAnn Nabe, seconded by Gary Denué to approve the minutes of the Wednesday, January 23, 2012 Finance Committee meeting.

Motion carried.

C. Communications:

Deanne received a letter from Secretary of State Jesse White informing the Library that a Per Capita Grant was awarded in the amount of \$24,912.47 for the FY 2012. These funds must be expended by June 30, 2013.

Fifth Graders from St. Mary's School wrote a letter thanking the Library for all the services they provide; the internet, books, tapes, DVDs, CDs, and the summer reading and Lego clubs.

A patron gave a verbal compliment about our Youth Department Clerk Dani Gallagher for helping her set up an email account. She said Dani was helpful, patient and kind.

Tom Emery gave a program on the Civil War for the Library in conjunction with the Madison County Genealogical Society. He wrote a thank you letter, expressing his appreciation for the hospitality given to him by the Library and the Genealogical Society.

Holly Teague, Parent Educator from District 7 F.A.C.E.S. Pre-K program, wrote a letter in praise of Youth Services Librarian Anne Wolfe. Anne collaborated with Ms. Teague on a program for 25 families, providing stories, finger plays, songs and crafts. She was greatly appreciated.

Sharon Whittaker related a compliment paid by her cousin to Judy Thompson for finding a book title by character description, when another library had not succeeded in doing so.

Emily Gates had her baby, Sam, on February 5th. The Board signed a card and Deanne will deliver a gift of baby books to her.

D. Committee Reports:

1) Personnel

None.

2) Building

Deanne outlined the recent purchase of a boiler for the Library and presented a quote from Kane Mechanical for a second boiler to replace two that had failed.

Motion by JoAnn Nabe, seconded by Sharon Whittaker to purchase a second boiler from Kane Mechanical for the amount of \$13,000.00.

Roll call:

Denué – yes

Fornof – yes

Harrison – yes

Nabe – yes

Powell – yes

Whittaker – yes

LaRose – yes

Motion carried

Deanne proposed purchasing a new phone system from the Library's current phone provider, Sun Communications and provided an estimated cost of \$5000.00.

Motion by Gary Denué, seconded by Kim Harrison to purchase a new phone system from Sun Communications as per their estimate.

Roll call:

Denué – yes

Fornof – yes

Harrison – yes

Nabe – yes

Powell – yes

Whittaker – yes

LaRose – yes

Motion carried

Deanne reported that the Library received \$109.85 from a salvage company for the book drop that was hit by a car at the Meyer YMCA Center. A new inside book return has been purchased for \$2,280.55. The Library received a \$2,134.22 reimbursement from the insurance company for the damaged book drop.

E. Finance:

Motion by Pete Fornof, seconded by JoAnn Nabe to approve the prepaid bills in the amount of \$83,138.92.

Roll call:

Denué – yes

Fornof – yes

Harrison – yes

Nabe – yes

Powell – yes

Whittaker – yes

LaRose – yes

Motion carried

Motion by Pete Fornof, seconded by Gary Denué to approve the bills to the City Clerk in the amount of \$42,132.76.

Roll call:

Denué – yes

Fornof – yes

Harrison – yes

Nabe – yes

Powell – yes

Whittaker – yes

LaRose – yes

Motion carried

F. Elf Report:

Sharon reported that the Elfs made \$46.00 at their gift wrapping at the Library at Christmas, and will do the event again next year.

The Elf escript program is in place at Schnucks.

Paperback Romance books are on sale for 10 cents each.

On March 7th at 12:30 p.m., Bernece Johnson will give a travelogue program on the “UK to Iceland.”

The Elfs are providing funding for the pancakes that will be served at the opening of the Summer Youth Reading Program.

G. Lewis & Clark Report:

Deanne reported that the System is working towards a new ILS. She is also serving on a committee to arrange an online election ballot for the new Board elections.

JoAnn reported that she is on an advisory panel for IHLS, and can pass on any concerns to the System.

H. Librarian-Director’s Report:

Deanne will attend the annual Ed/Glen Chamber of Commerce dinner this Saturday evening, March 3rd. The Library donated a Kindle with information about our downloadable books for the auction.

The tax preparation program held through the Gateway EITC Community Coalition program is going well. They consider the Library a good site for their services.

I. Unfinished Business:

The Board discussed parking in the City parking lot across the street from the Library. Deanne will set up a meeting with herself, Bob LaRose, Pete Fornof, City Administrator Ben Dickmann and Mayor Gary Niebur to discuss the situation.

J. New Business:

None.

K. Adjournment:

The meeting was adjourned by President LaRose at 7:55 p.m.