

**MINUTES**  
**Board of Trustees**  
**Edwardsville Public Library**

Date: Wednesday, July 27<sup>th</sup>, 2016  
Time: 7:00 pm  
Place: Meeting Room

**Call to order and roll call of members:**

Secretary Francie Powell called the meeting to order at 7:12 pm.

Members Present:

Gary Denué  
Kim Harrison (*left at 8:35 pm*)  
Francie Powell  
Sharon Whittaker  
Gloria Zupanci

Members Absent:

Pete Fornof  
Emily Gates  
Bob LaRose  
JoAnn Nabe

**A. Introduction of guests:**

Librarian-Director Susan Carr, Assistant Director Cary Harvengt.

**B. Disposition of regular minutes:**

**Motion** by Gary Denué, seconded by Gloria Zupanci, to approve the board meeting minutes for Wednesday, June 29, 2016.

**Motion carried.**

**C. Communications:**

Susan read the thank you letter that she and Jill drafted on behalf of the Board to Ross Dress for Less for their \$2,500.00 donation to the ELFs.

Susan received an envelope of photos from Sharon with images of the ELFs and Susan receiving their check at the Ross Dress For Less presentation. We will share these images on social media.

**D. Committee Reports:**

*1) Building*

Susan handed out a summary of a bid from Creative Designs, run by Sherrie Hickman and Laura Reed. It outlines possible “menu items” to choose from regarding publicity and social media campaigns. The board agreed that we might need to have a larger scope for a campaign running up to a possible expansion and would like Susan to get several more bids from Design firms.

2) *Personnel*

Gwen revamped her monthly statistical report to better match the annual IPLAR report format, making it easier to read and to gather year-end information.

Cary reported on the City's mandatory diversity training. The training session went beyond obvious physical and gender diversity to discuss differences in values, work style, and the processing of information – all important points in getting groups to work well together.

Susan reported that we have three new hires replacing students leaving for college – one adult circulation clerk and two pages.

A MLIS graduate student from U of I, Matt Stoecklin, approached Susan on the possibility of doing a practicum. Susan and Amanda are working on a way he can help with the library inventory project and analysis of our adult collections.

3) *ELFs*

Sharon touched on points from the July ELF minutes:

- The first ever children's book sale on the Summer Reading kick-off day went really well, and they will do it again.
- There are now 41 volunteers and 8 subs for Carnegie's.
- The Band Concert fundraiser made \$42.05 in books and \$178.00 at the bake sale, totaling \$220.05

4) *Finance*

**Motion** by Francie Powell, seconded by Kim Harrison, to approve the pre-paid bills in the amount of \$68,545.16.

**Roll call:**

Gary Denué – yes  
Kim Harrison – yes  
Francie Powell – yes  
Sharon Whittaker – yes  
Gloria Zupanci – yes

**Motion carried.**

**Motion** by Francie Powell, seconded by Kim Harrison, to approve the bills to the City Clerk in the amount of \$20,988.71.

**Roll call:**

Gary Denué – yes  
Kim Harrison – yes  
Francie Powell – yes  
Sharon Whittaker – yes  
Gloria Zupanci – yes

**Motion carried.**

## **E. Illinois Heartland Library System**

Gary reported:

- The IHLS board welcomed five new members and had an orientation.
- ILA has passed a half year budget, but they are still unsure about expected grant funding.
- The State Librarian has resigned and move to CARLI.
- The DuQuoin hub will be abandoned and moved to an SIUC facility in Carbondale.
- The SHARE consortia has more libraries than any other in the country: 480 +.

## **F. Librarian-Director Report**

Susan reported that Overdrive has now been officially discontinued and the majority of items moved to the 3M Cloud library, which will be now called “The Cloud Library,” eventually losing the 3M logo. She also mentioned that another librarian reported that St. Louis Public Library will sell \$15 cards to metro area residents who then get to use their Overdrive. Susan will check with St. Louis Public and the system to see if this is really a viable option to offer our patrons.

Susan is waiting to get ADA compliance information before she orders the book/media drop. The City is willing to pour a slab if needed for the new book drop as long as it complies with ADA rules.

Susan reported that the City park has three Pokemon Go stations: at the bandstand and at two memorials. People interested in playing this new game craze can include the park and the library in their travels to hunt for Pokemon.

## **G. Unfinished Business**

Susan reported that Emily Gates has not yet heard back from the Mayor as to her status as a board member. Francie Powell was made secretary at the June meeting.

## **H. New Business**

None.

## **I. Presentation to Board**

None.

## **J. Adjournment**

Motion to adjourn by Sharon Whittaker, seconded by Francie Powell. The meeting was adjourned by Secretary Powell at 8:40 pm.