

MINUTES
Board of Trustees
Edwardsville Public Library

Date: July 25, 2012
Time: 7:00 p.m.
Place: Meeting Room

Call to order and roll call of members:

President LaRose called the meeting to order at 7:00 p.m.

Members present:

Gary Denué
Pete Fornof
Kim Harrison
Robert LaRose
JoAnn Nabe
Francie Powell
Gloria Zupanci

Absent:

Emily Gates

Sharon Whittaker arrived after roll call.

A. Introduction of guests:

Librarian-Director Deanne W. Holshouser, Assistant-Director Susan Carr

B. Disposition of regular minutes:

Motion by JoAnn Nabe, seconded by Gary Denué to approve the minutes of the Wednesday, June 27th 2012 Board meeting.

Motion carried.

C. Communications:

None.

D. Committee Reports:

1) Personnel

Megan Rohr has left to accept a new position. We are not losing any high school student workers this year. Jessica Westerhold will remain while she attends SIUE.

2) *Building*

Deanne stated that she contacted Thyssenkrupp Elevator Americas about installing a new ceiling and lights in the elevator.

The Library will go out to bid in late September for new sinks and counters in the public restrooms.

Work continues on cleaning the Centennial statue for the September rededication.

3) *Finance*

Motion by Gary Denué, seconded by Kim Harrison to approve the prepaid bills in the amount of \$55,367.17.

Roll call:

Denué – yes
Fornof – yes
Harrison – yes
Nabe – yes
Powell – yes
Zupanci – yes
LaRose – yes

Motion carried.

Motion by Gary Denué, seconded by Kim Harrison to approve the bills to the City Clerk in the amount of \$23,220.37.

Roll call:

Denué – yes
Fornof – yes
Harrison – yes
Nabe – yes
Powell – yes
Zupanci – yes
LaRose – yes

Motion carried.

E. Elf Report:

Sharon Whittaker reported that the Elfs made \$45.80 on books and \$172.81 on concessions at the Munny Band Concert on Thursday, July 12th. Extra baked goods were donated to the Edwardsville Fire Departments on Main Street and Montclair Avenue.

F. Illinois Heartland Library System Report:

Deanne reported that she spoke with Chris Dawdy, SHARE Staff Services Manager at IHLS about Polaris. She informed Deanne that Polaris has an offline function to check materials in and out while we migrate to the new system. Patrons will be unable to place holds on materials though for a period of time prior to and during the migration process. The Library will need to do planning and dispense information to patrons to prepare them for the migration.

Deanne explained that recently Millennium was out of service for most of a day because of a technical outage, and the staff had to use a work around system to record checkouts. Millennium does not have an offline function to check books in and out.

G. Librarian-Director's Report:

Deanne reported that the Edwardsville and Glen Carbon libraries had stations set up at local elementary schools today during school registration hours to sign children up for library cards. Anne Wolfe and Magi Henderson from Glen Carbon made the arrangements to do so.

Deanne noted that the wrap-up event for the Summer Reading program was today at the Library. Anne Wolfe reported that over 200 people attended.

The Edible Book contest was a success with 15 entries. There were articles about it in several newspapers including the Edwardsville Intelligencer and the Belleville News Democrat.

H. Unfinished Business:

None

I. New Business:

None

J. Adjournment:

The meeting was adjourned by President LaRose at 7:43 p.m.